



Business Research Intern

Rappahannock Electric Cooperative seeks an Intern to join our Economic Development Department. This role will be about 29 hours per week. The information below will explain educational qualifications and expectations.

Candidates must be current undergraduate or graduate student with good academic standing (3.0 GPA and above). Preferred candidates will be studying the following disciplines (Urban and Regional Planning, Political Science, Business, Economics, Real Estate or marketing and communications).

The ability to communicate effectively, both orally and in writing, with staff, managers, and the public is vital. Must also be able to write creatively as well as communicate technical information in a form that is easily understood by others. Creativity, initiative, good judgment, logic, self-motivation, perseverance, and the ability to express thoughts clearly and simply are essential. Must be able to review, organize, and disseminate information in a timely manner. Experience using desktop publishing is helpful. Must have the ability to use Microsoft Office software to create documents, reports, and presentations. Adobe Creative Suite, social media platforms, and Microsoft Office Suite.

Support with economic development database updates, updating regional economic statistics, project statistics, and business research.

The successful candidate must possess knowledge of analytical & research skills, be able to communicate in both verbal and written form clearly, possess capacity to understand quantitative and qualitative data collection instruments, the ability to perform job functions independently, and the ability to work well within a team structure.

Requirements

- Urban and Regional Planning, Political Science, Business, Economics, Real Estate or other relevant fields
- Excellent analytical skills
- Excellent research skills
- Ability to work in teams

If you are interested in this opportunity please submit your resume to rech@myrec.coop through April 16th 2022 at 5:00 PM EST.