



Job Posting #:	37FB12232024	Posting Type:	External
Job Title:	Financial Budget Analyst	Grade/Classification:	105/Exempt
Department:	Treasury	Location:	Fredericksburg, VA

Job Description

OVERVIEW

The Financial Budget Analyst will assist with the design, development, preparation and maintenance of financial and economic models. Perform analysis to support corporate financing and capital requirement decisions, and related financial considerations affecting corporate operations. To provide analytical services and support to the corporation, the individual departments and customers of these services external to the organization.

ROLE AND RESPONSIBILITIES

- Assist with the coordination and management of the annual financial plan
- Upload/Maintenance of budget to NISC ABS
- Prepare monthly variances for board report
- Assist with coordination and management of quarterly forecasting
- Assist in annual capital credit assignment
- Administrator of REC's budget and forecast system
- Update annual financial forecast
- Conduct financial analysis of projects
- Utilize data analytics to reap efficiencies and cost savings
- Perform other duties as assigned

QUALIFICATIONS AND EDUCATION REQUIREMENTS

A four-year degree or equivalent in Finance, Accounting or Business Administration, required. Five (5) years, or more, of related work experience in financial planning and/or analysis, accounting, budgeting, or at least three (3) years' experience in the electric utility industry preferred. Work experience with a corporation in a capital intensive industry preferred.

Must be a self-starter with the ability to work with a high degree of mathematical accuracy. Must be innovative and willing to investigate new efficiencies and potential sources of revenue. Must be willing to take ownership of and manage the processes within his/her area of responsibility, and work with minimal supervision. Must be able to communicate effectively, both orally and in writing, and must project a good image. Must be able to perform under pressure to meet specific deadlines and must be flexible and adaptable to change. Must possess strong skills in the use of computers in the design of financial modeling systems and analysis. Perform other duties as assigned.

Other duties that the Financial Budget Analyst will participate in: annual audits, annual SCC Financial forecasting, annual capital credits, and coordination with the business analytics team.

Usual office conditions. Generally regular hours with some additional hours required as necessary. Daily schedule of work will vary. Occasional travel is required for educational purposes and for the marketing of services to existing and potential customers, which may include overnight trips.

HOW TO APPLY

Internal Applicants: Interested parties should submit an internal application via the HR HUB OR resume via rechr@myrec.coop.

Applicants: Use our <https://www.myrec.coop/careers> to apply for the opportunity. Please indicate the Job Posting ID #37FB12232024

Deadline: Friday, January 17th @ 5:00PM EST

*The above statements are intended to describe the general nature and level of work being performed by people assigned to this classification. They are not intended to be construed as a complete list of all responsibilities, duties, and skills required of personnel so classified.