



<b>Job Posting #:</b>	18BG07092024	<b>Posting Type:</b>	External
<b>Job Title:</b>	Mechanic	<b>Classification:</b>	Grade 9/Non-Exempt
<b>Department:</b>	Fleet	<b>Location:</b>	Bowling Green, VA

### Job Description

#### OVERVIEW

The Mechanic perform all maintenance and repairs necessary on all Coop equipment and vehicles in the most safe and efficient manner.

#### ROLE AND RESPONSIBILITIES

- Makes mechanical repairs and maintenance on all Coop vehicles and equipment.
- Performs state inspections and keeps all cooperative vehicles inspections up to date.
- Performs minor welding jobs using both arc and gas welders.
- Performs hydraulic repairs on vehicles and equipment, such as, lines, hose, pumps, cylinders, etc.
- Handles necessary maintenance and repairs to the auxiliary generator.
- Keep proper records on vehicles serviced, maintained and repaired.
- Perform other duties as assigned.

#### QUALIFICATIONS AND EDUCATION REQUIREMENTS

High School diploma or GED (General Equivalency Diploma) is required. Must have at least five (5) years of experience with automotive gasoline and or diesel maintenance and repair, to include general shop experience with welding, electrical, A/C, computer, and hydraulic repairs. Seven (7) or more years of experience preferred. Technical experience working in an automotive service center also preferred. Certifications in any or all of these fields is preferred.

Must possess an effective knowledge of the care and maintenance of gasoline and diesel powered vehicles, power tools, and other equipment. Strong working knowledge of keeping maintenance records, use of shop equipment, hydraulic tools, and personal hand tools is required. Strong knowledge of the Cooperative safety rules is required. A current license as a Certified Inspector Mechanic by Department of State Police of the Commonwealth of Virginia is required or must be obtained with six months of hire.

Must be able to perform repairs and maintenance on all vehicles and equipment in a shop, as well as in the field. Must be skilled and able to diagnose vehicle and other equipment problems with the use of various shop equipment. Be proficient in the use of all shop equipment such as, mig welders, electric arc welder, gas welder, computer diagnostic equipment, drill press, band saw, etc. Must have a valid Virginia Commercial Driver's license, Class A. Must have the ability to work with a Fleet Management software system to enter and close out work orders.

Must be available in emergency situations as required. Must be willing and able to work in all weather conditions. Occasional out of town technical seminars and conferences can be expected.

#### HOW TO APPLY

**Internal Applicants:** Interested parties should submit an internal application via the HR HUB OR resume via [rechr@myrec.coop](mailto:rechr@myrec.coop).

**Applicants:** Use our <https://www.myrec.coop/careers> to apply for the opportunity. Please indicate the Job Posting ID #18BG07092024

**Deadline: Open until filled**

\*The above statements are intended to describe the general nature and level of work being performed by people assigned to this classification. They are not intended to be construed as a complete list of all responsibilities, duties, and skills required of personnel so classified.