

Application Information:

Legal Name of Organization: _____ Date of Application: _____

Title of Project: _____ Year Founded: _____

Current Annual Operating Budget: \$ _____

If your organization is a previous recipient of a grant from REC, what year did that occur? _____

Are you currently receiving program funding from another source (i.e. United Way Program Funding)?

If yes, identify one or two primary funding sources and the amount you received:

_____ \$ _____

_____ \$ _____

Organization Type: (Please choose one that best describes your organization)

- Education:** individual or groups of teachers, from grades K-12 who demonstrate creative teaching methods to students of REC members.
- Emergency Service:** emergency units served by REC or who provide services directly to REC members.
- Community:** non-profit organizations served by REC or whose services directly benefit REC members.

Project Information:

School Principal or Executive Director: _____

School Name (if applicable): _____

Project Contact Person & Title: _____

Contact's Mailing Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ E-mail: _____

Purposes of Grant (one sentence): _____

Project Details:

Beginning Date of Project: _____ Ending Date of Project: _____

Amount Requested: \$ _____ Total Project Cost: \$ _____

County/Town Project Served: _____

Locality Served (e.g. Clarke County) _____

Number of students/members the project will benefit (please check one):

- 1-24 25-49 50-99 100-299 300+

Project Descriptions:

Instructions: Please structure your proposal to provide the following information in the order indicated. Use the headings and subheadings provided. Include a complete description of the project for which funding is requested. Do not exceed three typed, double-spaced pages for the narrative. Type should be no smaller than 12 points. The description should include:

A. Narrative

1. Organization Information
 - Summarize your organization's history
 - State your mission and goals, future challenges, and long-range plans
 - Discuss current programs and activities
 - Highlight accomplishments
2. Purpose of Grant
 - Describe the proposed program or project
 - Identify the needs/problems to be addressed and the target population
 - Define the project as a new or continuing program
 - Identify other organizations, partners, or funders participating in the project and their roles
 - Discuss your timetable for implementation and long-term funding resources
3. Evaluation
 - Describe your plan to document progress and results

B. Attachments

1. Budget
 - Provide a one-page typed budget for the project
 - Specify the budget period (i.e. January 1, 2018 to December 31, 2018)
 - Include an analysis of the projects total cost and the amount requested for the grant
 - Provide specific information regarding other funding sources to support the project including in-kind services
2. Letter of Reference
 - Provide two typed letters of reference from recipients of your services, or another community partner of your choice

Deadline:

Applications can be **postmarked, e-mailed** or **hand delivered** to any REC office by **October 15, 2020**. **Please do not staple any part of the application.** All correspondence should be sent to the attention of:

Lindsey Edwards, Public Relations Specialist
Rappahannock Electric Cooperative
P.O. Box 7388, Fredericksburg, VA 22404
Phone: 540-891-5899; E-mail: communitygrant@myrec.coop

I have reviewed this proposal and found it to be in keeping with the school's or organization's overall objectives.

Applicant's Signature

Print Name

Date

Principal/Board Chair/Exec Director Signature

Print Name

Date