



Job Posting #:	33FB07212021	Posting Type:	External
Job Title:	Director of Regulatory Affairs	Grade/Classification:	Grade 18/Exempt
Department:	Member Services and External Affairs	Location:	Fredericksburg, VA

Job Description

OVERVIEW

The Director of Regulatory Affairs will work to maintain and analyze existing electric rates, rate designs, and cost of service, as well as develop new rates and rate structures for rate proceedings and new Cooperative initiatives.

ROLE AND RESPONSIBILITIES

- Work with rate consultants to develop the cost of service, revenue requirement, rates, and rate design for various proceedings before the Virginia State Corporation Commission (SCC), including but not limited to general rate cases.
- Develop and maintain positive relations with regulatory agencies to facilitate communication and interaction between agency staff and the Cooperative.
- Maintain a complete and up-to-date file of the Cooperative's tariffs and Terms and Conditions, and to provide to Cooperative staff interpretation and advice regarding application of the Cooperative's rates and Terms and Conditions.
- Analyze and evaluate the Cooperative's existing and proposed electricity rates and rate structures, as well as to develop and recommend new rates and rate designs to support emerging initiatives (e.g., electric vehicles, small generator interconnection, and distributed energy resources).
- Oversee and facilitate the competitive service provider registration process and the administration of the local laws and rules related to retail energy choice.
- Evaluate, recommend, and manage changes to the Cooperative's Terms and Conditions.
- Prepare and deliver testimony and exhibits for regulatory proceedings.
- Lead cross-functional teams to execute regulatory initiatives and develop new proposals for submission to the SCC.
- Other responsibilities as required.

QUALIFICATIONS AND EDUCATION REQUIREMENTS

Bachelor's degree or equivalent in accounting, business, economics, engineering, finance or a related quantitative discipline is required. A MBA/MA/MS in the above disciplines is desired. Experience in utility operations and regulatory affairs is necessary. Participation in pertinent workshops and seminars to keep current with management skills and technical abilities is mandatory. Must complete at least one (1) professional development activity annually.

A minimum of 10 years of regulatory experience, including rates, rate design, revenue requirements, cost of service, and other elements of the ratemaking process. A demonstrated working knowledge of the electric utility industry is necessary, including supervisory positions and high levels of interaction with regulatory agencies. Must have analytical/problem-solving skills and experience verifying the validity of results.

Must have a comprehensive understanding of electric utility operations and regulations, including cost of service regulation, and rate design. Must have a commitment to the cooperative principles of doing business and a thorough understanding of electricity and its practical usage. Ideal candidate will also have experience in the administration of retail energy choice in a deregulated energy market. Demonstrated project management experience is also a plus. Must have knowledge of basic general office procedures, appropriate technology system applications (Excel, Access, and Oracle-based data management software), and budgeting and planning processes.

Must have the ability to develop rate and policy strategies that support REC's business objectives. Must have the ability to perform under pressure and to meet specified deadlines. Must demonstrate strong and effective leadership able to facilitate collaboration across multiple functional areas. Must be able to clearly communicate highly complex issues to both technical and non-technical audiences. Must be able to develop and effectively administer the Cooperative's policies and procedures as appropriate. Must demonstrate successful negotiating skills to affect change. Perform other duties as assigned.

Generally regular hours with usual office conditions. Regular travel is required in the performance of responsibilities, as well as, for educational purposes, which may include overnight trips. Attendance at various seminars and conferences several times per year will be required. Is subject to extended work hours as may be necessary in response to emergency conditions.

HOW TO APPLY

Internal Applicants: Interested parties should submit an internal application (a resume may be attached to the completed application) to the Human Resources Department. Resumes can be emailed to rech@myrec.coop.

Applicants: Use our <https://www.myrec.coop/careers> to apply for the opportunity. Please indicate the Job Posting ID #33FB07212021

Deadline: Tuesday, August 3rd, 2021 @ 5:00PM EST

*The above statements are intended to describe the general nature and level of work being performed by people assigned to this classification. They are not intended to be construed as a complete list of all responsibilities, duties, and skills required of personnel so classified.